

Healthy Smiles Children's Dentistry
1010 Prince Avenue
Suite 202 East
Athens, GA 30606
706.548.7373

We would like to welcome you and your child to our pediatric dental practice. We are excited and look forward to your child's upcoming appointment. Our primary concern is that your child have an enjoyable visit and successful treatment of any dental needs that he or she may have. This letter is to give you additional information pertaining to our office and your child's appointment.

- **Please arrive on time for your appointment.** We schedule appointments for the amount of time necessary to give your child personalized attention and care. If you arrive more than 10 minutes late for your appointment, time may prevent us from seeing your child. Please allow sufficient time to locate our office, it's not easy to find!
- **Children must be accompanied by a parent or legal guardian** who must remain in the office while the child/children are being treated. Please bring only the children that have an appointment.
- **Our office sets aside appointment time especially for you and reserves the right to charge for broken appointments.** Our broken appointment fee is \$35.00 for each individual appointment. If you are unable to keep your appointment, please give us the courtesy of canceling at least 24 hours in advance so that we have an opportunity to fill our schedule.
- Absolutely no food, drinks, gum, candy or smoking in our office.

Our staff has made a promise, professionally and personally, to give you the concern, respect and care that makes our office a comfortable and pleasant place to visit. Please feel free to call us if you have any questions or concerns regarding the above policies. Thank you.

Signature: _____ Date: _____